

July Parish Council Meeting  
St. Paul the Apostle Orthodox Church  
7/16/19

Council Members Present: Fr. Theodore Bobosh Heather Weis, Ann McLarnan, Bruce Garber, David Short, David Avdakov, and Kerrie Wiese

Lay Members Present: David Abshear

Opening Prayer and Call to Order

Fr. Ted led prayer to the Holy Spirit.

Bruce called meeting to order at 6:10 PM.

Approval of June Meeting Minutes

David Short moved to accept June meeting minutes. Bruce seconded the motion. Council approved the motion unanimously.

Fr. Ted's Retirement

Transition To-Do List

Fr. Ted has not yet created a transition to do list. He will create a list of duties he currently performs that will need to be taken over during the time of the interim priest, as Fr. Silviu will not be attending to administrative items. Heather suggested assessing the list to see if these tasks can be taken care of by an administrative assistant, and Ann suggested that some of these tasks can be taken over by various committees. Council will reassess when Fr. Ted completes the list.

Retirement Reception

As decided upon via email, Mary Kay Smith will plan the event in accordance with Fr. Ted's wishes. The current plan is to have a small reception during coffee hour on August 18<sup>th</sup> and an Akathist service to follow at 1 p.m.

Facilities Committee Report

Women's Restroom Remodel

Bruce is still collecting quotes. Heather noted that the taps in the women's restroom do not turn off properly when pushed backward, and Bruce took note of the issue.

Parking Lot Repaving

Facilities Committee recommend we go with Vandalia Blacktop for the repaving project. John Brausch created a temporary fix for a troublesome spot in the meantime. Council discussed the timing of this project, considering the Bishop's visit and upcoming feast days. David Short moved that we select Vandalia Blacktop and wait until after Sept. 14<sup>th</sup> to begin the repairs. Heather seconded the motion. Council approved the motion unanimously. Please see Appendix A for John's proposal.

Fellowship Hall Chairs

Bruce is continuing to work on this purchase.

Utility Shed Replacement

The Facilities Committee determined that the best place to install the new shed will be behind the fire pit. Bruce reported that we will not need a foundation for the structure. David Short moved that we move forward with the plan to purchase and install the new utility shed, with the total cost not to exceed \$2,000.00. Heather seconded the motion. Council approved the motion unanimously.

Mulch Turning and Playground Mulching

Bruce reported that the landscaper completed the mulch turning and playground mulching. He is still working on trimming the locus trees near Fr. Ted's office window.

Missions Committee Report

IOCC Trip Report

David Short reported that the IOCC trip will not take place this year. Instead, he will focus on coordinating tornado recovery efforts as they become available.

Risk Committee Report

Choir Music Stand Lights

David Short reported that this item is currently tabled since we are in compliance with safety regulations at this time.

Financial Report

Kerrie reported that May contributions are lower YTD than they have been for the last 4-5 years. We are receiving funds higher than those that were pledged, but we are running below budget. She believes this trend will correct itself, but suggests that we be mindful for the time being because un-budgeted expenses are on the horizon (i.e. travel funds for priest interviews and moving fees for the new priest). She noted that we paid \$800 to send two campers to summer camp and that we paid above average for flowers this year. Heather moved to accept the June Financial Report. David Avdakov seconded the motion. Council approved the motion unanimously.

#### Compensation Committee

##### New Member

David Short reported that Ann McLarnan was added to the Compensation Committee.

##### Fr. Ted's Severance Package

The Compensation Committee presented council with a Severance Package for Fr. Ted. Council discussed potential issues with accounts that are in Fr. Ted's name that may need to be changed in order for us to continue accessing the accounts after his retirement, such as the church credit card and utilities. Fr. Ted did not have any additional comments regarding the severance package. David Short moved to accept the proposed Severance Package with the option to amend if necessary. Heather seconded the motion. Council approved the motion unanimously.

##### Interim Priest Contract

The Compensation Committee presented council with an Interim Priest Contract for Fr. Silviu Bunta. The interim priest will be responsible for only the liturgical needs of the parish; he will not perform and administrative tasks. Questions were raised regarding whether the interim priest would qualify as an employee of the church or as an independent contractor. Fr. Ted noted that the OCA requires that priests now be treated as employees of the church instead of being self-employed. Heather moved to accept the proposed contract draft as is, and to have Fr. Ted contact Fr. Silviu regarding the questions raised. Ann seconded the motion. Council approved the motion unanimously.

#### Fellowship Committee

##### Update Bulletin Boards

Bruce suggested that we update the bulletin boards and considered asking some of the photographers in the parish to provide photos.

##### Bishop Paul's Visit

Kerrie presented several quotes she gathered for lodging. Heather moved that we select the Holiday Inn Express that we have used in the past. David Short seconded the motion. Council approved the motion unanimously. Fr. Ted will contact the Holiday Inn to make the arrangements.

#### New Business

##### Investment Opportunities

David Avdakov presented Bruce with a form to start the investment process for the CDs. Because the form is complicated, David suggested that we speak with a broker from the firm to assist us with form. Ann will be in contact with the broker due to Bruce's upcoming vacation. David also suggested we move forward by investing a small amount in stocks through Ameritrade. David Short suggested tabling the stocks discussion until have completed the transition to the new priest.

#### Vacation Church School

Heather reported that the Annunciation VCS went well, despite some organizational issues. The children reported an overall positive experience. Fr. Joseph requested that he be allowed to sit in on our planning meetings for VCS this year. Council agreed that this would be fine.

#### Parish Feast Day

Bruce noted that all went well despite fairly low attendance.

#### Wills, POA, and Estate Planning Workshop

Bruce reported that the event went well overall. Heather noted that she received positive feedback regarding the event, including a suggestion for a follow up event on First Aid. Council briefly discussed options for the upcoming event, and Bruce agreed to contact the Red Cross about setting up an event for the next quarter.

#### Sweeper for Nave

Bruce reported that the new sweeper had been purchased.

#### Insurance Policy

Bruce reported that the insurance representative has not reached out to him with the simplified insurance policy for review; he will contact her. Ann noted that the policy will need to be changed when Fr. Ted retires since it currently covers his vehicle.

Closing Prayer: St. Simeon's Prayer

Fr. Ted led St. Simeon's Prayer.

Bruce adjourned the meeting at 7:36 PM.

## Appendix A