

2020-04-28: PC April Meeting

Required attendees	Fr. Gregory Bruce Garber Ann McLarnan Heather Weis David Avdakov Alyson Turri David Short James Cunningham
Optional attendees	David Abshear Erin Caldwell
Bold were present	

Agenda/Notes

- **Opening Prayer:** Christ is Risen
- **Consent Decision Items**
 - **Last Meeting Minutes** (attachment [01-2020-03-16 March Meeting Notes-Final](#))
 - **Approved**
 - February financials were provided by Bruce (attachment [02-February 2020 Financials](#))
 - **Bruce discussed roof repair - done**
 - **Contributions coming with some large annual pledges recorded.**
 - **People donating greatly to charity fund – extra \$1,200 from additional earmarked from pledges**
 - **Approved**
 - **March financials provided just prior to the meeting. To be approved by email. (attachment [03-March 2020 Financials](#))**
- **Discuss Coronavirus concerns**
 - Check in to see how everyone is doing.
 - Financial review.
 - **Bruce asked if funds in charity account for April should be distributed to charities as no one has needed it in parish. Recommended that we hold on to it for Parish until there is “clarity in the world”.**
 - Risk Management Committee is pulling together materials to develop a plan for when we can open up the church again. This will be in alignment with Bishop recommendations and Federal and State guidelines.
 - Question to Fr. Gregory as to what the plan for reopening the Parish is.
 - **The Bishops will meeting this Wed and Fri and come out with new directives – we will know after that time.**
 - Suggestion to send out a blind email to ask about needs in Parish as opposed to asking one on one on phone.
 - **Clarification was made that we are not asking directly with our calls.**
 - **Fr. Gregory said this is for the extended community as well – not just parishioners.**
 - **Erin and Fr. Gregory will craft an email to send out to Parish as well as include in future communications.**

- Ann asked how we can get recorded services to those who do not have the internet.
 - Discussion – if no internet do they have a computer? If not, burn to DVD?
 - Question asked – how many in that situation?
 - David Short said he would try to burn a week’s services onto a DVD.
- Ann expressed thanks for the delivery of bread to Richmond.
 - Additional remarks on how the parish appreciates having bread delivered and the livestream.
- Alyson asked what things we are doing during quarantine should we continue later – such as broadcasting services?
 - This would be for shut ins, etc.
 - David Avdakov commented that morning prayers are great for experiencing during work.
 - David Short remarked that the technology to do this is in the middle of the church and in the way at the moment. We would need to have a professional system to record from the back of the sanctuary.
 - David Short expressed concern that liturgy needs to have the community included and not set up for remote participation.
 - Fr. Gregory remarked that David Short is correct, especially for communion. We are not spectators, but right now is an exception.
 - Alyson remarked that this is not to be a replacement, but in place of nothing for those who cannot attend.
 - Erin said Ancient Faith Radio has broadcasts of liturgical services.
 - Ann said we could record audio using the sound system and is concerned that some may not make the effort if this is too easy to not attend.
- Heather shared that we will move forward with VCS planning!
- **Outstanding Action Items** (see below)
- **Fr. Gregory Closed:** Shine O New Jerusalem

Action Items

Action Item	Responsible	Due Date
Outstanding		
<ul style="list-style-type: none"> ● Check with Joe Kormos on possibility of doing a Parish Planning Workshop this fall, including cost, timing, and preparation. <ul style="list-style-type: none"> ● Email sent/received on 02/08. ● David Short awaiting response 	David Short	On Hold
<ul style="list-style-type: none"> ● Parish Council representatives on the committees will work with their committees to set up a charter. <ul style="list-style-type: none"> ● Education, Social, and Risk Management Charters completed 	All	In Process
<ul style="list-style-type: none"> ● Review possibilities for having an additional legal discussion for parishioners. 	David Avdakov	On Hold
<ul style="list-style-type: none"> ● Review Bylaws and update Policies and Procedures to accommodate having Parish Council candidates share about themselves after liturgy. <ul style="list-style-type: none"> ● This is not in the Bylaws or the Policies and Procedures. ● Recommended change: <p>1.3.2 Parish Council Membership (11/13/2016, revised 3/31/2020) Parish Council eligibility and term requirements are as outlined in the Parish Bylaws. It is recommended that candidates for election to the Parish Council be introduced to the Parish prior to the annual meeting and be given the opportunity to share why they are interested in being a member of the Parish Council.</p> 	David Short	In Process

Action Item	Responsible	Due Date
<ul style="list-style-type: none"> Work with Betty Gould to secure materials for Dayton Performing Arts and present during fellowship hour. 	David Avdakov	On Hold
<ul style="list-style-type: none"> Establish an Investment Committee. 	David Avdakov	On Hold
<ul style="list-style-type: none"> Investigate getting parts for the oven doors. 	David Short	05/19/20
New		
<ul style="list-style-type: none"> Burn a week's services onto a DVD. 	David Short	05/19/20
<ul style="list-style-type: none"> Craft an email to send out to Parish as well as include in future communications. 	Erin Caldwell Fr. Gregory	Completed
<ul style="list-style-type: none"> Review March financials and provide approval by email. 	All PC members	05/11/20